



**The Houston Project**  
**2019 LETTER OF INTEREST**

Please submit your Letter of Interest to St Luke's United Methodist Church by no later than 3:00 p.m. on Friday, April 26, 2019. You also must submit your Letter of Interest by email to [mdavis@stlukesmethodist.org](mailto:mdavis@stlukesmethodist.org) by 3:00 p.m. on Friday, April 26, 2019. Further documentation will be required at a later time for those selected for grant applications.

**I. ORGANIZATION INFORMATION**

Applicant Organization: \_\_\_\_\_

Federal Tax ID#: \_\_\_\_\_ Organization Website: \_\_\_\_\_

Site Address: \_\_\_\_\_

Mailing Address, if different: \_\_\_\_\_

Number of Years in Operation: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Executive Director: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Mission Statement or Purpose of Your Organization (one sentence) \_\_\_\_\_

Total people served by the organization last year? \_\_\_\_\_

How many new or additional persons will be served if this request is funded? \_\_\_\_\_

**II. GRANT REQUEST INFORMATION**

Amount of Request \$ \_\_\_\_\_ Project Description (one sentence): \_\_\_\_\_

Describe where your clients come from and your geographical service area: \_\_\_\_\_

When did you last receive a grant from St. Luke's, if ever? \_\_\_\_\_

Do volunteer opportunities exist within your organization for St. Luke's members? \_\_\_ Yes \_\_\_ No

Please list any St. Luke's members you are aware of who currently serve on your board or are employed by your organization: \_\_\_\_\_

We hereby express our interest in applying for a grant in the amount listed above and certify that the information contained herein is true and correct to the best of our knowledge.

Exec. Director: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Please type or print)

Chairman of Board: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Please type or print)

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**Applicant Organization:** \_\_\_\_\_

**Briefly describe the project, the community need it addresses and what is to be achieved by the project. Include an explanation of how your program goals will be achieved and evaluated. Please confine your narrative to this page using Times New Roman 10 point type.**